

POLICY STANDING COMMITTEE
WORKPLAN DEVELOPMENT - Jan. 2000

TITLE OF ISSUE: Review of EEO Implementation and Monitoring Plans and, if they exist, Diversity Plans, to determine consistency with EEO Policy.

ISSUE: Each member of the Northeast EEO and Diversity Committee (EEODAC) should have knowledge of the existing plans for achieving EEO objectives in the Northeast so that the committee members may be effective in advising on EEO matters.

PROPOSED SOLUTION: (1) The Policy Standing Committee will gather and distribute the existing EEO and Diversity plans to all EEODAC members for their review and comment. (2) The Policy Standing Committee will collect and summarize these comments for inclusion in the annual EEO report to the Regional Administrator (RA) and NEFSC Science & Research Director (S&RD). The comment summary will be approved by the entire EEODAC before it is incorporated into the annual EEO report.

ACTION AND TARGET DATE:

January 2000 - Plan gathering and distribution.
February 2000 - Members review and comment.
March 2000 - Summary of comments
April 2000 - Board Review of the summary.
May 2000 - Board's advice and delivery to RA and Director.

COMMITTEE MEMBERS: Lisa Hendrickson (Chair), Mel Howarth, Sue Murphy, Stan Wang and Fred Thurberg.

COST: Administrative support and mailing costs.

APPROVED:_____ **DISAPPROVED:**_____ **LET'S DISCUSS**_____